



CARES Act Funding Request for Senior Center Support

Pierce County has made available an estimated \$660,000 of Federal CARES Act funding (CFDA# 21.019) to assist senior centers countywide with covering basic expenses required to sustain senior centers during COVID-related closures.

Senior centers are vital community-based hubs where older adults (55+) can access a range of activities and services to improve their health, well-being, and independence, and where people of all ages can actively engage in their community. They are an integral part of the aging service network, providing a trusted and welcoming place where older adults can connect to needed services. Senior centers actively work to promote awareness of aging issues, foster aging readiness, and generate support for healthy aging in their communities. Oftentimes, senior centers also provide meals, food pantries, assistance with applying for benefit programs, and activities that reduce isolation for seniors. In response to the COVID-19 crisis, however, senior centers have had to close their doors, and many have lost major streams of funding due to the cancellation of fundraising events and the loss of revenue from participant fees.

ELIGIBLE APPLICANTS

Applicants must be a legally incorporated entity, licensed to do business in Washington State. Additionally, Senior Center applicants must have been in operation prior to the implementation of the “Stay Home, Stay Healthy” order to be eligible to receive funding.

Applicant Information – Must Be Completed by All Applicants

Organization Name:		
Primary Contact Name/Title:		
Address:		
City:		Zip:
Phone:		UBI#:
E-Mail:		
Website/Facebook Page:		
Have you had a contract with Pierce County terminated for cause in the past 12 months? If so, please explain:		
Amount Requested (May request up to \$30,000):		

Applicants must provide a W9 completed within the past 12 months with this application.

ELIGIBLE EXPENSES

Applicants that are part of a municipality may not utilize this funding to fill shortfalls in government revenue that are a result of the COVID-19 outbreak and may only apply this funding to expenditures that were not budgeted for pre-COVID-19. For example, if the municipality had already included senior center utility costs in its 2020 budget, CARES Act funds may not be used to pay for utilities. If the municipality must purchase extra cleaning supplies, has to procure additional space, dividers, furniture, etc. to allow for social distancing, or needs to hire additional staff in order to safely reopen their senior center, those new, unbudgeted costs may be covered utilizing these CARES Act funds.

Please indicate the categories where you will likely apply your CARES Act funds. All funds awarded must be fully expended by December 31, 2020.

- Rent, utilities, and other ongoing facility expenses*
- Staff wages*
- COVID-specific programs (telephone check-ins/virtual visits, new meal/shopping assistance services)
- Deep cleaning/disinfection of senior center facilities prior to reopening
- Purchase of PPE for staff and/or returning participants
- Purchase of hand sanitizer, disinfectant, and other supplies necessary to facilitate a safe environment for reopening
- Purchase of disposable, single-use goods such as paper towels, cups, plates, utensils, etc. for use by participants upon reopening
- Other (please list):

* These categories of expenses are not available to municipalities. Municipalities intending to use CARES Act funds for the wages of staff newly hired or redeployed to assist with COVID response, or new rent and utility costs directly related to COVID-19 must list these items under "Other."

ADDITIONAL REQUIREMENTS

Upon determination of eligibility, and prior to the issuance of a contract, applicants will be required to provide a copy of their general liability insurance naming Pierce County as an additional insured. Applicants will also be required to provide information necessary to facilitate payment by electronic fund transfer.

Outcome measures must be reported on a monthly basis utilizing a template that will be provided by Pierce County Human Services. Additionally, a brief report summarizing how your award was used and how it helped to sustain your senior center through the COVID-19 related closures must be submitted to Pierce County Human Services by January 31, 2021.

All senior centers that are awarded funds will be subject to monitoring by Pierce County Human Services. Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

IMPORTANT DATES AND CONTACT INFORMATION

Questions? Please contact Nellis Kim via e-mail at Nellis.Kim@piercecountywa.gov or you may leave a voice mail message by calling (253) 798-3807. Your completed, signed application, together with your W9, must be returned via e-mail to Brian Guthrie at Brian.Guthrie@piercecountywa.gov by **4 p.m. on Friday, July 10th**.

A **virtual Q&A session** will be held via Zoom on **Wednesday, July 1st, at 10 a.m.** Interested participants may join the meeting by using this link: <https://piercecountywa.zoom.us/j/98507445066>. Participants who do not have internet access may join by telephone only by using any of the following numbers:

253-215-8782

877-853-5247 (Toll Free)

888-788-0099 (Toll Free)

Webinar ID: 985 0744 5066

If participating by phone only, press *6 or *9 to make a comment or ask a question over the phone.

ACKNOWLEDGEMENT OF REQUIRED ASSURANCES

By submitting the accompanying proposal, and by my signature on this document, I understand and agree that any contract resulting from this application will require compliance with the requirements of the contract, and with the statutes, regulations, requirements, and policies cited therein.

Organization

Printed Name and Title

Signature

Date