



PIERCE COUNTY IS OPEN FOR BUSINESS

COVID-19 BUSINESS GUIDANCE
& LOAN RESOURCES

COVID-19 Emergency Small Business Relief Loan: Loan Forgiveness

Pierce County Emergency Small Business Relief Loan Program

The Pierce County Council enacted the COVID-19 Emergency Small Business Relief Loan Program to keep businesses located in Pierce County in operation and protect jobs threatened by the COVID-19 pandemic. Loan amounts up to \$20,000 will be awarded, based on number of employees. Loans will be offered to qualified applicants at no interest and no payments for 12 months.

Loan Forgiveness Process:

The Pierce County Council and Executive have passed an ordinance that allows you to convert your emergency small business relief loan to a forgivable loan if certain conditions are met:

- Your business must be approved for a COVID-19 Emergency Small Business Relief Loan. Apply online at www.piercecountywa.gov/reliefloan.
- Your business must certify it has reviewed guidance from the Washington State Department of Labor & Industries related to COVID-19 safety practices. See [Workplace Safety and Health Requirements from L & I](#) and [COVID-19 Resources from L & I](#).
- Your business must certify it has a written safety plan to mitigate the spread of COVID-19 and has made reasonable efforts to implement the plan. See [Safety Plan Template](#).
- Your business must submit a Loan Forgiveness Application. Once you have been approved for a loan, you will receive the application for loan forgiveness to complete.

You have until November 30, 2020 to complete the loan forgiveness process.

The emergency small business relief loan forgiveness process is administered by the Pierce County Economic Development Department; (253) 798-6150 or email LoanForgiveness@piercecountywa.gov.