



# Citizens' Advisory Board

## Funding Recommendations for Program Year 2020 Community Development Block Grant (CDBG) Public Facilities and 2020 & 2021 CDBG Public Service Activities

### Community Development Block Grant Program

Each year Pierce County receives approximately \$3 million in Federal CDBG funds under the Housing and Community Development Act of 1974, as amended. The primary objective of CDBG is the development of viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities to individuals and families of low- and moderate-income.

CDBG funds are intended to provide assistance to eligible Pierce County residents to:

- create jobs and economic opportunity;
- maintain and upgrade current housing for people who are lower income or homeless;
- eliminate conditions causing health, safety, and public welfare problems;
- improve community physical infrastructure;
- reduce isolation of income groups, promote diversity and vitality;
- restore and preserve historic buildings of special value to a community;
- use land and other natural resources wisely; and
- renovate, rehabilitate, convert, repair, maintain, or operate emergency shelters.

### Urban County Consortium

Pierce County's Consortium consists of 18 cities and towns within the County, as well as the unincorporated areas. The Consortium shares in the receipt of three grants through HUD (CDBG, Emergency Solutions Grant [ESG] and HOME). Each of these grants is intended to meet the needs of low-income individuals, families, and communities.

### Citizens' Advisory Board (CAB)

HUD regulations require that citizens be given the opportunity to examine and appraise the Consortium's use of funds. Citizens are afforded an opportunity to participate by membership on the Citizens' Advisory Board and attendance at Board meetings. All CAB meetings are open to the public and residents are encouraged to attend.

CAB members serve in an advisory capacity to assist the County in the implementation of federal programs. Members serve three-year terms and hold approximately ten public meetings yearly.

CAB member responsibilities include the following:

#### CAB Members

- Noemi Cagatin-Porter, Tacoma
- Roseanna Camacho, Graham
- Robin Farris, Councilmember, Puyallup
- Susan Johnson, Councilmember, Milton, Chair
- Sherry Martin, Graham, Vice-Chair
- Zellynda Perkins, Fircrest
- Adriane Wilson, Tacoma
- Bryan Yambe, Deputy Mayor, Fife
- Nathan Zink, Gig Harbor

#### Public Facilities Review Panel

- Bryan Yambe, CAB member
- Robin Farris, CAB member
- Susan Johnson, CAB member
- Bryan Schmid, Housing Supervisor

#### Program Staff

- Stephanie Bray, Supervisor
- Vy Yun, Office Assistant

#### 2020 Consortium Member

##### Cities and Towns

- City of Buckley
- Town of Carbonado
- City of DuPont
- City of Eatonville
- City of Edgewood
- Town of Fife
- City of Fircrest
- City of Gig Harbor
- City of Milton
- City of Orting
- City of Puyallup
- City of Roy
- Town of Ruston
- Town of South Prairie
- City of Sumner
- Town of Steilacoom
- City of University Place
- Town of Wilkeson

- Advocate for low-income and homeless individuals and families;
- Help provide services to reduce the impact of poverty and homelessness;
- Assess and determine community needs;
- Evaluate funding applications; and
- Make funding recommendations.

## CDBG Public Facilities NOFA and Application Review Process

In November 2019, Human Services issued a Notice of Funding Availability (NOFA) for approximately one million dollars in CDBG Public Facilities funds for projects that benefit low-income communities and/or low-income people, such as water/sewer and/or street improvements, property acquisition, neighborhood facilities and economic development activities. Eligible applicants include any non-profit, public, or government agency that serves residents of the Pierce County Consortium and/or unincorporated areas of the County.

Human Services staff completed a threshold review of applications to ensure the projects are eligible to move forward to the Evaluation Committee. The Evaluation Committee consisted of members with knowledge and expertise in public facilities projects, budgeting, project management, and federal regulations. The Evaluation Committee considered five applications, requesting a total of \$1,091,382 of CDBG funds. The Evaluation Committee’s responsibilities consisted of reviewing, rating, and listening to presentations from applicants that included a question and answer period.

## 2020 CDBG Public Facilities Funding Recommendations

The Public Facilities Proposal Evaluation Committee met on April 2, 2020 to make their FY 2020 CDBG Public Facilities Funding Recommendations. The Evaluation Committee recommends funding all five projects (subject to eligibility in the case of the City of Roy based on an income survey that is underway). The total amount requested, \$1,091,382, exceeded the available funding of \$1,009,730, and the recommendations reflect small reductions to each requested amount. The scoring criteria included items such as project scope and need, funding priorities, timeliness of project, community involvement, other funding sources, annual operations and maintenance costs, project management, eligibility, and fiscal management.

The following agencies are in ranked order based on the scoring of their applications, from highest to lowest ranking.

Agency Name	Project Name and Description	Amount Requested	Amount Recommended
<b>*City of Roy</b>	<b>Well 2 Filtration</b> Install a filtration system to treat for iron and manganese to improve water quality.	<b>\$475,750.00</b>	<b>\$459,420.00</b>
<b>Lutheran Community Services NW</b>	<b>Aging with Grace in Pierce County</b> Replace roof at facility located on 6 <sup>th</sup> Ave in Tacoma.	<b>\$302,377.00</b>	<b>\$286,047.00</b>
<b>Vadis</b>	<b>Vadis Housing 2020</b> Acquisition and rehabilitation of one multi-bedroom house in the East Pierce County area to serve as long term, safe, affordable housing for low-income people with severe disabilities.	<b>\$163,000.00</b>	<b>\$146,670.00</b>
<b>Pierce County AIDS Foundation</b>	<b>HVAC and Security at PCAF</b> Replace the Heating, Ventilation, and Air Conditioning (HVAC) system, build a security gate in the back-entry alcove, and install security equipment to discourage vandalism.	<b>\$78,320.00</b>	<b>\$61,990.00</b>
<b>LASA</b>	<b>LASA’s Low-Income Housing Rehab</b>	<b>\$71,935.00</b>	<b>\$55,603.00</b>

Rehabilitate a duplex in unincorporated Pierce County to house low-income families.

**Public Facilities Total** **\$1,091,382.00** **\$1,009,730.00**

**Funding Available** **\$1,009,730.00**

\*An income survey is currently being conducted to determine if the City of Roy consists of at least 51% low-to-moderate income households. If the income survey results show the City is *not* considered “low-income” and the Well 2 Filtration Project is not eligible to receive CDBG funds, the Evaluation Committee’s recommendation is to fully fund the four remaining projects. After fully funding these projects there would still be CDBG funds available and the department would consider funding internal public facilities projects such as the Community Action Agency’s Minor Home Repair Program and/or the Community Development Corporation’s Housing Revolving Loan Fund program.

## CDBG Public Services NOFA and Application Review Process

In November 2019, Human Services issued a Notice of Funding Availability (NOFA) for approximately \$350,000 of CDBG Public Services funds for programs that benefit low-income people, such as food banks, senior services, childcare, health care, employment, and homeless persons (this is not an all-inclusive list). Eligible applicants include any non-profit, public, or government agency that serves residents of the Pierce County Consortium and/or unincorporated areas of the County.

Human Services staff completed a threshold review of applications to ensure the projects are eligible to move forward to the Evaluation Committee. The Evaluation Committee consisted of four members with knowledge and expertise in the operations of public services programs, budgeting, and federal regulations. The Evaluation Committee received 17 applications, requesting a total of \$787,769 of CDBG funds. The Evaluation Committee’s responsibilities consisted of reviewing, rating, and listening to presentations from applicants that included a question and answer period.

## 2020 & 2021 CDBG Public Services Funding Recommendations

The Public Services Proposal Evaluation Committee met on April 6, 2020, to make their FY 2020 & FY 2021 CDBG Public Services Funding Recommendations. The Evaluation Committee recommends funding 12 of the 17 eligible programs. The scoring criteria included items such as funding priorities, purpose, need and efficiency for the program, target population and impact to the community, collaboration among other agencies, service area, transportation, number of Consortium clients served, outreach, outcomes, fiscal management, personnel, program budget, and past performance for renewal applications.

The following agencies are in ranked order based on scoring of their applications, from highest to lowest ranking. Please note the initial contract period is July 1, 2020 – June 30, 2021, which may be extended through June 2022 based on funding and the agency’s program performance.

Agency Name	Program Name and Description	Amount Requested	Amount Recommended
<b>New Phoebe House</b>	<b>Phoebe Family Recovery, Reunification &amp; Resiliency</b> Provides low-income mothers with young children under the age of 7 who are experiencing homelessness, with basic needs including temporary housing, physical and behavioral health services and pre-employment assessment to enable the family to recover and reunify and obtain/maintain stable housing and employment.	<b>\$45,000.00</b>	<b>\$45,000.00</b>
<b>Emergency Food Network (EFN)</b>	<b>Warehouse Distribution Center</b> EFN collects, stores, and distributes food to 71 partner food pantries, hot meal sites, and shelters in Pierce County. Each month, EFN distributes more than one million pounds through its Warehouse Distribution Center.	<b>\$50,000.00</b>	<b>\$50,000.00</b>

Agency Name	Program Name and Description	Amount Requested	Amount Recommended
<b>The Rescue Mission</b>	<b>Emergency Services</b> Provides low-income men who are experiencing homelessness in our community the basic needs of shelter, food and hygiene while providing them access to services such as coordinated entry and diversion, case management, an on-site addiction recovery program, mental health counseling, adult education, career counseling, service learning opportunities, job creation and leadership training.	<b>\$70,400.00</b>	<b>\$42,650.00</b>
<b>Nourish Pierce County</b>	<b>Basic Food Assistance</b> Provides nutritious food and support services for individuals and families in need with compassion, dignity, and respect. No one in need is turned away.	<b>\$45,000.00</b>	<b>\$40,000.00</b>
<b>Children's Home Society of Washington</b>	<b>Key Peninsula Family Resource Center - Basic Needs</b> Low-income families in crisis who reside in rural Pierce County are served by the program which provides families with assistance accessing food and clothing banks, optical services, dental services, in-person assistance with enrollment in WA State Health Exchange, and holiday gifts for children and their families.	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>St. Leo's Food Connection</b>	<b>St. Leo's Food Bank</b> Offers emergency food assistance to more than 1,500 people who live in the Pierce County Consortium, about 8.6% of the agency's total clientele. Services focus on ease of access, supporting the inherent dignity of our clients, and hosting additional support services that improve the lives of Tacoma families.	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>Pierce County AIDS Foundation</b>	<b>Housing Options</b> Provides safe, affordable, decent, and accessible housing to low-income people who are living with HIV or AIDS, and to minimize the exacerbating effects homelessness can have upon a person with a damaged immune system. This is accomplished through collaboration with private and public entities and seeking resources to provide short-term and long-term housing relief to people living with HIV who are either homeless or at risk of homelessness.	<b>\$15,700.00</b>	<b>\$15,700.00</b>
<b>The Rescue Mission</b>	<b>Good Neighbor Café</b> Serves meals to people experiencing homelessness and poverty in our community. This includes homeless neighbors residing at the Rescue Mission or other partner shelters as well as anyone from the community who needs a nutritious meal and cannot afford one. The Good Neighbor Café is open 365 days a year and last year provided 311,000 nutritious meals to the most impoverished in Pierce County.	<b>\$73,370.00</b>	<b>\$0.00</b>
<b>Particular Council of Tacoma, Society of St Vincent de Paul</b>	<b>St. Vinnie's Homelessness Prevention &amp; Basic Needs</b> Assists low-income individuals and families to meet basic needs such as rent, rental deposits, utilities so prevent families from falling into homelessness and achieve stability and self-sufficiency.	<b>\$40,000.00</b>	<b>\$30,000.00</b>

Agency Name	Program Name and Description	Amount Requested	Amount Recommended
The Rescue Mission	<b>Adams Street Family Shelter</b> Serves Pierce County families who are experiencing homelessness. Clients are provided warm, safe shelter, nutritious meals and clothing for up to 90 days. All clients at the Family Shelter are also provided case management, housing and employment assistance, mental health services, on-site addiction recovery services, legal assistance, an on-site preschool and a successful Youth Program to help clients stabilize from an experience of homelessness.	\$57,200.00	\$27,500.00
YWCA Pierce County	<b>Legal Services Program</b> Provides family services to low-income and homeless survivors of domestic violence and their children by providing legal advocacy and representation for legal issues that are a direct result of their victimization. The program also offers basic needs and transportation support through specific assistance resources such as food or gas vouchers, so that survivors can navigate the legal system and other resources that contribute to their safety and self-sufficiency.	\$35,692.00	\$30,000.00
Eatonville Area Council dba Eatonville Family Agency	<b>Eatonville Family Agency Food &amp; Resource Program</b> Provides emergency basic needs such as food, clothing, rent and utility assistance, essential care items, DSHS help and more to low-income and homeless individuals, families and senior citizens in rural Southeast Pierce County.	\$45,000.00	\$45,000.00
Our Sisters' House	<b>Sister's Seeking Change</b> Provides domestic violence advocacy, support and emergency financial assistance to clients fleeing their abuser (EFA) and mental health counseling. The EFA funds provide women fleeing to safety with assistance in the form of vouchers for gas, food, and up to five days at a motel.	\$35,000.00	\$10,515.00
Lindquist Dental Clinic for Children	<b>Uncompensated Dental Care for Children</b> Provides accessible, compassionate, and effective dental care to children in need, ages 0 through 20. No child is turned away due to inability to pay.	\$30,000.00	\$0.00
Multicultural Child and Family Hope Center	<b>Family Services</b> Addresses the most basic barriers of low-income and persons of color in obtaining stable housing. This project will provide dedicated Housing Navigation and educational, financial and strategic support to move 90%+ of its participants into long-term housing.	\$45,839	\$0.00
Panza dba Quixote Communities	<b>Orting Veterans Village</b> Provides permanent supportive housing for chronically homeless veterans.	\$130,518	\$0.00
Tillicum/American Lake Gardens Community Service Center	<b>Human Services Program</b> Provides food, clothing and referral services to meet immediate needs and improve nutrition over time.	\$29,050	\$0.00
<b>Public Services Total</b>		<b>\$787,769.00</b>	<b>\$376,365.00</b>

The Evaluation Committee's recommendation to not fund The Rescue Mission's Good Neighbor Café is because the agency was non-compliant with the reporting requirements for their 2018 CDBG contract for this program.

The Evaluation Committee contemplated two contingency scenarios, one in which funding must be decreased and another in which more funding is available. If funding must be decreased the Committee recommends an equal percentage reduction across all agencies. If additional funding becomes available, the Committee recommends funding Lindquist Dental Clinic for Children and Multicultural Child and Family Hope Center. The Committee would prefer to convene again if additional funds are available beyond funding Lindquist and Multicultural Center.