

2021 Puyallup Watershed Small Grant Application

Read instructions on page 4 before completing this application. Incomplete applications will not be considered.

Business/Organization Name		Today's Date	
Applicant Name & Title		Estimated Start Date	
Mailing Address	City	State	Zip
Project Name			
Project Address	City	State	Zip
Telephone Number	E-mail Address		
Will the project be located in the Puyallup River Watershed and within Pierce County?	<input type="checkbox"/> Yes <input type="checkbox"/> No (If no, project is not eligible for funding through this grant – do not submit.)		
Business License #	EIN #		
Project Description: Provide a description of the project and include the following information: specific activities this grant will fund; target audience and/or geographic focus; current needs your project addresses; expected outcomes; describe who will benefit from this project; project timeline and list of partners; history of the project/past successes. <i>(minimum size 10 font)</i>			
Total Project Cost		Grant Funds Requested	

If there is a difference between Total Cost and Funds Requested, are there other funding sources? *If yes, please list funding amount and source.*

Budget: Please describe how the money will be used. Use a separate sheet if necessary.

- a. Equipment (name item, per item cost, and number)

- b. Materials (name material, per item cost, and number)

- c. Rental (item, cost, and length of time)

- d. Transportation (type (e.g. bus, to and from locations)

- e. Facility costs (name of facility, cost, and length of time)

- f. Labor (position name and predicted number of hours)

- g. Participation fees, if any (e.g. Camp fees, per person, and total number)

- h. Other (please provide detail)

Any other comments:

In the case that your project is not fully funded, would you accept a lower amount?

Yes No

If your project is not selected for this grant, will it still go forward?

Yes No

Evaluation Criteria The questions below reflect the criteria that will be used to evaluate proposed projects. Successful grant applicants will be consistent with the PRWC and/or PWI Mission and Values or the SCOI values and goals. More information at www.pwi.org/Stormwater or www.theprwc.org. Use only the space provided.

1. How does this project improve water quality, habitats, and/or environment?
2. How will this project be used to connect/engage with or educate the community?
3. How will the project encourage more efficient use of energy, water or other natural resources?
4. How does the project benefit low-income communities, communities of color, and/or communities that are unfairly impacted by environmental pollution/degradation?
5. How will the project leverage other funds, partners or resources?

Applicant Signature	Date	
Print Name		
<i>For Office Use Only</i>		
Approval Signature	Grant Amount \$	Date
Comments		

APPLICATION INSTRUCTIONS:

This form is available online at: www.piercecountywa.org/sgp

If you have any questions about filling out this application, the grant program, or project ideas you'd like some feedback on, please contact Krystal Kyer at krystal.kyer@ PierceCountyWA.gov or (253) 307-0819.

Complete all sections to the best of your ability. Project proposals will be reviewed and ranked based on the answers to your questions. You may edit the fillable form and choose 'save as' and rename the file before submitting (See next section below). Neatly handwritten applications are also acceptable.

Successful grant applications will be consistent with the PRWC and/or PWI Mission and Values or the SCOI values and goals. More information can be found online at www.pwi.org/Stormwater and/or www.piercecountywa.org/prwc. Referencing how your project is consistent in your application will help reviewers understand your project as it related to the intent of this grant program.

HOW TO SUBMIT:

Completed grant applications (pages 1-3) must be submitted by 4/7/21 for consideration.

By Email:

To Krystal Kyer, Watershed Coordinator, at: Krystal.kyer@ PierceCountyWA.gov by April 7, 2021. *Email preferred.*

By Mail:

Address to: "Attention: Krystal Kyer, Pierce County Surface Water Management, 2702 South 42nd Street, Suite 109, Tacoma, WA 98409." Mailed applications must be postmarked by the April 7 deadline.

In Person:

Applications may be hand delivered to Attn: Krystal Kyer, Pierce County Surface Water Management, 2702 South 42nd Street, Tacoma, WA 98409. Deliver to Suite 109 (SWM Reception Desk) before close of business - 4:00pm on Wednesday, April 7, 2019. The Reception Desk is open from 7:30am-4:00pm Monday-Friday.

IF A GRANT IS AWARDED:

Successful applicants will be required to submit tax ID information and a completed W-9 form. Individuals without a school, government or nonprofit affiliation will need an umbrella organization to serve as a fiscal agent to receive grant funds.

Grant funds will be available about a month after required paperwork is completed. Funds will be available up front; this is not a reimbursable grant. Documentation of actual expenses incurred is required.

Awardees must submit a report at the end of your project due to the address above, by July 1, 2022, and give a presentation (to be scheduled) to the Puyallup River Watershed Council and/or SCOI by October 2022.