



Submittal Standards

Bulletin 72

Division of Building, Safety, and Inspection for 2018 International Codes

What is it?

A Submittal Standard is a free service offered by Pierce County to provide input from County staff about your project.

When to use it?

It is recommended whenever your questions need to be answered by more than one division or you have complicated questions.

Examples:

- You want to add bedrooms (either addition or remodel) onto your existing home. You will most likely speak with Building, Fire, Health and possibly Planning.
- You have raw land and want to develop. You should speak with all divisions so you have a clear idea of what will be required and what area you should start with.
- You have a violation or non-compliance. You should speak with all divisions involved. Please also see Bulletin 17 and Bulletin 73 for more guidance on this issue.

Process:

- Request a Submittal Standard online here:
<https://www.piercecountywa.gov/6354/Ask-the-Development-Center>
- It is preferred that you have a scaled site plan, at minimum, and any other related documents in PDF format ready to upload for staff review.
- A Permit Technician will create the Submittal Standard tracking number in our system where each division can make written comment.
- Each Division will make comment and the Permit Technician will email your responses back to you.

Information provided in a Submittal Standard is not binding, nor does it guarantee vesting for codes or regulations. We advise that you update your Submittal Standard for current information if time has lapsed.

If your answers require more research from the staff or you have a new commercial project, you may be asked to apply for a Customer Meeting. This application can be found here:

<https://www.piercecountywa.gov/DocumentCenter/View/4451/Customer-Information-Meeting-Designed-Your-Way?bidId=>