

Members Present: Sherry Martin, Chair Adriane Wilson, Vice Chair Noemi Cagatin-Porter Roseanna Camacho Nathan Zink Susan Johnson	Members Absent: Robin Farris Bryan Yambe Zellynda Perkins (EA prior)	Staff Present: Chris Cooley Lynda Buchanan Margi Rudy Makaila Chames Natalie Ferri (Zoom meeting host)
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MINUTES

6:00 – 6:00	Call to Order	
	The meeting was called to order by Sherry Martin at 6:00	
Action	Attendance was called by Sherry Martin. At the start of the meeting 4 of the 9 members are in attendance. Roseanna Camacho joined late. Moved approval of minutes and agenda to later to allow time for quorum.	
6:01 – 6:05	CSBG Budget Review	Chris/ Lynda
Discussion	Community Action Program staff presented a budget update.	
6:05 – 6:30	CSBG COVID-19 Update	Chris, Margi, Lynda
Discussion	Updates on how each program is operating during the pandemic.	
6:31 – 6:40	CSBG CARES Funding update	Chris/ Margi
Discussion	Updates on what CARES funding is being used and how each program plans to spend it. Transportation & gas cards were discussed.	
6:41 – 6:42	Approval of Agenda	
Action	Quorum was present, 5 members were now in attendance. Sherry Martin asked for a motion to approve the agenda. Noemi Cagatin-Porter Motioned; Susan Johnson seconded; approved by consent.	
6:42 – 6:43	Approval of Minutes	
Action	Sherry Martin asked for a motion to approve the September 23rd, 2020 minutes. Susan Johnson motioned, Nathan Zink seconded, approved by consent.	
6:43 – 6:45	Board Member Binder update	Lynda
Discussion	Discussion on how the board member binders would be on OneNote.	
6:45 – 6:53	CSBG 2021 Community Needs Assessment	Chris
Discussion	Overview of planned phases and request for board members to consider what phase(s) they would like to assist with. Noemi – Planning & distribution (Socially distanced, participate as able) Susan – Planning; Distribution – both electronically and paper; have board members put link out on social media Adriane – All phases participation.	
6:53 – 6:54	Public Comment	
	There was no public present for comment.	
6:54-6:58	Good of the Order	
	Sherry Martin called Good of the Order. Adriane asked Makaila Chames and Natalie Ferrier to introduce themselves to make sure everyone knew who was at the meeting and felt safe to participate in discussion. Staff was introduced.	
6:58	Adjournment	
Action	Sherry Martin adjourned the meeting.	
6:58		

Sherry Martin

1.22.21